

Application for Admission/Waitlist

Application Date _____ **Desired Start date** _____

Name of child: _____ Sex: F M

Date of birth (or approximate date your child is due) : _____

Home Address: _____

Mailing address if different: _____

<u>FAMILY (contacts):</u>	
Name: _____	Relationship to child: _____ SNLH Employee ____ Yes ____ No
Phone #: _____	Employer/Phone # _____
Email: _____	
Name: _____	Relationship to child: _____ SNLH Employee ____ Yes ____ No
Phone #: _____	Employer/Phone # _____
Email: _____	

Do you currently receive any of the following?: ____ TANF ____ SNAP ____ ERDC ____ OHP

Please indicate the days and hours of care you need. If you are requesting less than 5 days of care, please indicate if you have the option to be flexible on the days of care scheduled.

Monday	Tuesday	Wednesday	Thursday	Friday

_____ Yes, I could arrange different days than indicated if it meant that my application would be considered as a match for an available opening and possible early placement.

Thank you for your application and we will do our very best to accommodate you and your child in a timely manner. We understand the need for quality childcare in our community and will do our best to meet your needs. Applications will be screened according to age and opening in the specific age groups. Openings will be filled in the order we received the application and in the order of need; full time students will have priority. Part-time students will need to “fit in” to openings available in their class. It is State law that we stay in the required teacher/child ratio at all times in our classrooms. We do not provide “drop in” care.

We will contact you by phone or email. **Families must reply within 36 hours, or the next business day, when offered a space for their child.** If we do not hear from you the next family will then be contacted. Please keep in touch with us, especially if you have any changes that would affect us contacting you. If you have any questions please feel free to contact the center.

Kelsey Culbertson, Director 541-994-4208 kelsevc@samhealth.org

Our Wait list is maintained on a first come, first served basis. Priority will be given to SNLH employees

Notes: _____ _____ _____ _____
